

# LEADERSHIP OKLAHOMA APPLICATION 2012-2013

## **VISION**

Oklahoma leaders making Oklahoma the leader

## **MISSION**

To create and support a dynamic network of leaders whose increased awareness and commitment to service will energize Oklahomans to shape Oklahoma's future.

**Leadership Oklahoma** is a statewide leadership program established in 1986. It selects, challenges, develops and educates Oklahoma citizens who have demonstrated an interest in local and/or statewide issues. The program is designed to be a series of issue-oriented forums and experiences, which are based on the belief that knowledge is a key element and prime motivator of leadership.

Leadership Oklahoma is open to all interested Oklahoma residents and does not discriminate on the basis of age, sex, race, religion or national origin. Participants are selected based on ability, demonstrated **leadership**, interest in their community and insight for effective leadership.

The application process is to ensure a class that consists of members from diverse backgrounds, experiences and geographical locations. Approximately fifty participants are chosen annually.

## **COMMITMENT**

The course consists of an orientation session, a mandatory two-day retreat and eight two-day sessions. As with all worthwhile endeavors, this program requires a definite commitment of time on the part of each participant. Spouses are not included in meetings or overnight sessions.

Attendance is mandatory for successful completion of the program. Absence from more than one full session (or the accumulation of partial sessions that equals one full session) will make the participant ineligible to graduate.

### **Required Program Session Dates for 2012-2013**

<i>August 19 or 12 Orientation</i>	<i>January 11-12, 2013</i>
<i>August 30-31, 2012 Retreat</i>	<i>February 8-9, 2013</i>
<i>October, 2012 TBD</i>	<i>March 8-9, 2013</i>
<i>November, 2012 TBD</i>	<i>April 5-6, 2013</i>
<i>December, 2012 TBD</i>	<i>May 3-4, 2013 Graduation</i>

In addition to the program dates above, optional activities will be available for most program sessions on the day prior to the start of the session. Attendance is encouraged but not mandatory at the optional activities.

## **INSTRUCTIONS**

### **APPLICATION MUST BE TYPED**

Please:

- \* Complete each section.
- \* Limit your answers to the space available in this form. Do not send additional information.
- \* Submit two (2) letters of recommendation.
- \* Send thirteen (13) complete applications, including letters of recommendation, to Leadership Oklahoma; one original and twelve copies, with all three-holed punched and each copy stapled in the upper left-hand corner, not in binders.
- \* Send electronically (high definition only) or attach **one** (1) photograph of applicant in professional dress to the original application. This photo will be used in the LOK Directory if applicant is selected.
- \* Enclose the non-refundable application fee of \$40.00 (**only pay \$25.00 if application is received by March 15**); this fee is not part of the tuition.
- \* Partial financial assistance is available on a limited basis. If an applicant wishes to apply for financial assistance, they must submit a written request at the time their application is submitted. See Page 6, Tuition, for more details.

Applications:

- \* Must be signed by both the candidate and the employer (if not self employed).
- \* Original and 12 copies must be received in the LOK office no later than 5:00pm on April 2, 2012. It is recommended that applications be sent by mail. We cannot guarantee that someone will be in the office at all times.
- \* Received after April 2 will not be accepted.

Leadership Oklahoma  
5500 N. Western, Suite 142, Oklahoma City, OK 73118  
Phone (405) 848-0001 Fax (405) 848-0019  
E-mail: [lok@leadershipoklahoma.com](mailto:lok@leadershipoklahoma.com)

**BIOGRAPHICAL**

NAME \_\_\_\_\_

Last                      First                      Middle                      (Preferred)

HOME ADDRESS \_\_\_\_\_

Street                      City                      County                      Zip Code

TELEPHONE (Home) ( \_\_\_\_\_ )                      CELL ( \_\_\_\_\_ ) \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

SPOUSE'S NAME (if applicable) \_\_\_\_\_

One of the objectives of Leadership Oklahoma is to fairly represent a cross-section of the entire state. The following information will be helpful to ensure the diversity of the class.

DATE OF BIRTH \_\_\_\_\_ / / Male / / Female / / Minority \_\_\_\_\_

NUMBER OF YEARS IN OKLAHOMA \_\_\_\_\_

**OCCUPATION/VOCATION**

EMPLOYER/ORGANIZATION \_\_\_\_\_

PRESENT TITLE \_\_\_\_\_ YRS. WITH EMPLOYER \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

Street or PO Box                      City                      County                      Zip Code

TELEPHONE (Business) ( \_\_\_\_\_ )                      FAX NUMBER( \_\_\_\_\_ ) \_\_\_\_\_

Are you subject to transfer? \_\_\_\_\_

PREVIOUS EMPLOYERS (list last three)

Employer	Title	Location	Dates of Employment
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**EDUCATION**

Begin with high school Name and Location of School	Dates (from - to)	Degree	Major
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**PROFESSIONAL ACTIVITIES**

Please list vocational/professional organizations in which you have been active. (Do not include civic organizations, public office or political activity.)

ORGANIZATION	DATES OF MEMBERSHIP	POSITION HELD/ADDITIONAL RESPONSIBILITIES
--------------	------------------------	--

**COMMUNITY AND/OR STATE INVOLVEMENT**

Please list your civic, religious, political, social or other activities in order of importance to you. (Note location if other than Oklahoma.)

ORGANIZATION	DATES OF MEMBERSHIP	POSITION HELD/ADDITIONAL RESPONSIBILITIES
--------------	------------------------	--

## **LEADERSHIP ACHIEVEMENTS**

What do you consider to be your most significant leadership contribution(s) or achievement(s) related to your occupation/vocation? (Limit your response to no more than 200 words.)

What would you consider to be your most significant leadership contribution(s) or achievement(s) related to your community involvement, unrelated to your occupation/vocation? (Limit your response to no more than 200 words.)

If your community involvement has been limited by any circumstances in the past, please explain in the space below.

**GENERAL**

What is your vision for Oklahoma by the year 2030? (Limit your response to no more than 200 words.)

In your opinion, what strategies must be implemented to enable your vision to become a reality? How might you be involved? (Limit your response to no more than 200 words.)

How did you learn about Leadership Oklahoma?

Newspaper

LOK Website

LOK Graduate

Friend

Other, please specify \_\_\_\_\_

### APPLICATION PROCESS

In order to be considered for selection to the 2012-2013 Leadership Oklahoma class, applicants must complete *all* items listed in this form. Please review carefully for any omissions before submitting. All applications are considered confidential and will be used only for the purpose of the selection process.

Due to the size restrictions of each year's class and the need for diversity in the class composition, many qualified candidates will not be chosen for inclusion in Class XXVI. However, individuals not selected are encouraged to reapply.

Application (one original and twelve copies) including two (2) letters of recommendation must be received by Leadership Oklahoma no later than 5:00 PM, April 2, 2012. A photograph of the applicant in a professional pose must also be received. In addition it is requested that an electronic version of the photograph (high definition quality) also be e-mailed to LOK, [lok@leadershipoklahoma.com](mailto:lok@leadershipoklahoma.com).

Enclose the non-refundable application fee of \$40.00 (**only pay \$25.00 if application is received by March 15**); this fee is not part of the tuition.

You will be notified of the selection committee's decision by June 1, 2012. Full tuition is due **by June 30, 2012**.

### TUITION

Tuition for the program is \$2,500.00, which covers all program costs, materials, meals and on-site transportation. Participants must furnish and pay for their own transportation to each session and lodging.

Partial financial assistance and extended terms are available on a limited basis. Financial assistance will not exceed \$1,250.00. Requests for financial assistance will be considered on the basis of *demonstrated* need. If an applicant wishes to apply for financial assistance, they must submit a written request at the time their application is submitted. The request must indicate the amount needed and the reason for the request. Applicants should understand if they apply for financial assistance, they may be required to submit personal financial information. *Acceptance into the program is not a guarantee of financial assistance.*

### AGREEMENT

I have applied to participate in Class XXVI of Leadership Oklahoma ("the Program"). If accepted as a participant in the Program, I understand and agree as follows:

1. Completion and submission of this Application does not ensure my acceptance in the Program.
2. I understand and subscribe to the purpose and mission of the Program and, if selected, will devote the time necessary to complete it. [If appropriate, I have the approval and consent of my employer to participate in the Program.]
3. I will adhere to the Policies and Procedures of Leadership Oklahoma.
4. It is mandatory that I attend all sessions of the Program.
  - (a) Absence from more than one full session or from an accumulation of partial sessions equaling more than one session will make me ineligible to graduate.
  - (b) The opening session, which is a two-day retreat, is mandatory, for which there are no exceptions. I represent that I am available to and will participate in the retreat, and in the event I learn that I cannot do so, I will immediately withdraw my application or will withdraw from my participation in the Program.
5. My participation in the Program is voluntary, and I assume all risk associated with my participation in Program activities, including all risk of damage, loss or injury.
  - (a) I waive any claim or cause of action that I might have against Leadership Oklahoma, and its officers, directors, employees, and agents, by reason of any damage, loss, or injury I might suffer by reason of my participation in the Program. I agree not to sue Leadership Oklahoma, and its officers, directors, employees, and agents, and release them and hold them harmless from any liability they may have to me arising from my participation in the Program.
  - (b) I agree to indemnify Leadership Oklahoma, and its officers, directors, employees, and agents, by reason of any damage, loss, or injury I might cause to others by reason of my participation in the Program. I agree to reimburse or make good any damage, loss, or expense incurred by Leadership Oklahoma, and to satisfy any judgment against Leadership Oklahoma, and its officers, directors, employees, and agents, including attorneys' fees and costs, that may be taken against them by reason of my participation in the Program.
6. I understand that in the course of the Program, newsletters, public service announcements, newspaper and magazine articles, website features and videos may be used to promote Leadership Oklahoma. I give to Leadership Oklahoma, its nominees, agents and assigns unlimited permission to use, publish and republish for purposes of advertising and trade for such use as it may determine, information and reproduction of my likeness (photographic and otherwise) and voice related to participation in Leadership Oklahoma.

Applicant's signature \_\_\_\_\_

Date \_\_\_\_\_

Employer's signature \_\_\_\_\_  
(This verifies the employer's understanding of attendance requirements)

Date \_\_\_\_\_

Leadership Oklahoma  
5500 N. Western, Suite 142  
Oklahoma City, OK 73118  
Phone (405) 848-0001 Fax (405) 848-0019  
E-mail: [lok@leadershipoklahoma.com](mailto:lok@leadershipoklahoma.com)